



Non-Forestry Contractor H&S Daily Induction for Timberlands Limited, 99 Sala Street Site

PURPOSE: To manage H&S in relation to site specific hazards
and ensure proposed work methods do not place contractors and/or Timberlands' employees at risk.

Date:		Arrival Time:		Departure Time:	
Contractor Name:				Mobile #:	
Contractor Company:					
Description of Task					
Do you feel unwell with any cold or flu-like symptoms? (please tick ✓)				Yes	No

I (the named Contractor above) AGREE to the following:

	YES	NO	N/A
I will wear a HI VIZ VEST at all times, while on the Timberlands site.			
I will sanitise my hands before passing through the office building.			
All risks will be managed in accordance with the Health & Safety at Work Act 2015. For example (but not limited to): (i) Work areas cordoned off using safety cones or tape (ii) Ladders correctly secured to the ladder anchor (iii) Power isolated (iv) Equipment is compliant (tested & tagged)			
I hold appropriate certification/training/safety equipment to carry out the task. For example (but not limited to): (i) Working from heights (ii) Operating hazardous machinery (iii) Electrical work			
I have been made aware of the location of the ladder anchor to access the roof.			
I have been briefed on the Timberlands emergency evacuation procedures and assembly point.			
I will report to the Head Warden in the Assembly Area in the event of an emergency evacuation			
I have been made aware of hazards on the Timberlands site: (i) Car park is a <u>one-way</u> system (ii) Security doors are a <u>one-way</u> system (iii) Any other current hazards or contractors on site as noted below:			
I will report any H&S incidents that occur on the Timberlands site or in the course of conducting Timberlands work, to the Timberlands' Office Manager immediately.			

Specific Hazard Management Plan (or attach JSA - Specific Job Safety Analysis & Control Plan)

Task	Hazard <i>(Threat of harm to people or property)</i>	Risk <i>(Low, Med, High)</i>	Control	Residual Risk <i>(Low, Med, High)</i>
Will you need access to the Roof?	Yes/No (If yes, you will be required to tie off your ladder on the ladder anchor at the rear of the building)			
Will you need access to under the building?	Yes/No (If yes, you will be required to use a hydrogen sulphide gas metre and have a buddy monitoring you from outside the building)			
Will you need access to the electrical circuit board?	Yes/No (If yes you must hold a current electrical certificate)			
Do you hold a current first aid certificate?	Yes/No			

Signed by the Contractor: _____ Date: _____