

Contractor SAFE START Checklist – Xmas Break
Date: January 2025

SAFE-START - Set the scene to refresh and refocus all workers by holding tailgate meeting topics such as complacency, fatigue, working alone & keeping hydrated. Staggered starts may occur between crews, it may take time for the team to get together again as a unit and get back into their safe systems and behaviors. Return the completed form to your TL Contract Manager.

Contractor:	
Main Contact & Number:	

Tasks:	YES	N/A
The crew lead (or assigned person) checks the site to ensure everything is in order.		
Check PPE and safety devices are fit for purpose and in good order.		
All plant and equipment are checked prior to being made operational for any fire or OHS hazards, including pre-start checks.		
A documented working alone procedure in place and in use.		
Arrange and hold a tailgate/start up meetings as crew members return to work, consider staggered starts.		
Monitoring of crew behaviour and fitness for work – not under the influence of alcohol or any substance.		
SBO's and crew checks completed and documented.		
All hazard ID's have been reviewed/updated.		
Welfare facilities are available and in good order (toilet, smoko, hydration).		
All crew signage is installed correctly.		
Any security breaches or suspicious activity has been communicated to TL Security.		
A TL Representative attended the crew SAFE START tailgate.	YES	NO
If Applicable – TL Representative Name:		
Contractor Name:	Sign:	Date:

TL Safe Start Checklist